

Swan Hill TV District

July 15, 2020 – Swan River School, 6th grade classroom. Present: Vilma Chemers, chair; Gary Riecke, vice-chair; Kathy Erickson, secretary/treasurer; Chris Hagar; Mark Smolen; Carol Field, bookkeeper. Guest: Brant Beaudry, attorney.

Meeting called to order at 5:07 pm.

Minutes from June 5, 2020 had been disseminated by email. Chris: MOTION to approve the minutes. SECOND Gary. PASSED unanimously.

Bills:	6599	6/5/20	Flathead Electric	217.00
	6600		Display Systems	187.46
	6601		Carol Field, Cell minutes	100.00
	6602		CenturyLink	172.97
	Print		Carol Field May Payroll	160.70
	Print	6/30/20	Carol Field June Payroll	160.70
				-998.83

Flathead Bank Balance (no May or June revenue) 113,314.09

Chris: MOTION to pay all submitted bills. SECOND Mark. PASSED unanimously.

- 1. Brant moderated a discussion of contract negotiations.**
- 2. Insurance.** Our agent wants a list of each building, tower, equipment's replacement cost. Carol contacted Charlie who assigned dollar amounts to the electronic equipment. He knows someone who can assess the tower structures' replacement costs. Chris will take on the task of determining the figures for the two buildings.
- 3. Meeting dates and check requirements.** In the future there will be a meeting on the first Wednesday of the month as long as there is a quorum and it does not fall on a holiday. If the full board is needed, a second special meeting shall be held. Mark suggested an alternative: emailed list of checks for our approval, but this would still make extra work to obtain two signatures. Vilma reported on her conversation with the county attorney, Tara Fugina who stated that the two signatures on a printed, designated check are for our and our bookkeepers protection.
- 4. Blacktail dish installation.** Mark reported that Charlie says we need to review the lease agreement with B.J. West. Mark will contact B.J.
- 5. Road Maintenance.** Carol reported that the registered letter which was sent to Crown Castle was not picked up. She suggested that if there are road expenses other than routine plowing or road grading, that we send them a proposal before sending a bill. Chris said we will email Brant about this issue with CC.
- 6. Schedule and message channels.** Gary was able to get 2.2 back up, but the computer which operates 2.1 is malfunctioning. He will contact Display Systems to determine what happens next. Last time we sent the computer back to them for a replacement.
- 7. Budget.** Carol has not received the June financial report from the county which is vital for preparing the budget. As soon as she receives June, she'll send us a budget for our approval, then will obtain Vilma's signature. Chris wants to make a note in the minutes that as a result of the June report tardiness, there could be a delay in the budget which is due July 24th.

The next scheduled meeting: Wednesday, August 5, 2020, 5 pm, Swan River School, 6th grade classroom.